



# Agenda

## “MEET AND GREET”

### TRAVELER INFORMATION TELECONFERENCE

December 2, 2014, 10 a.m.-12 p.m.

<b>Purpose:</b>	Enhance communication and coordination among local agencies, regional partners and the State to ensure accurate collection and distribution of traveler information throughout California.		
<b>Attendees:</b>	Traveler Information representatives from: <ul style="list-style-type: none"><li>• Regional/local government agencies</li><li>• Caltrans Headquarters Traffic Operations staff: James Anderson, Chief, Office of Traffic Management; Larry Wooster, Chief, TMC Operations &amp; Incident Management &amp; Jennifer Ashby-Camp, Traveler Information Coordinator</li></ul>		
<b>Preparation: Please read and be prepared to discuss the RoS criteria, as well as the status of traveler information in your agency.</b>			
Time	Topic	Presenter	Desired Outcome
10:00-10:20	“Meet and Greet” introductions	James Anderson, Larry Wooster & Jennifer Ashby-Camp	Build relations with each agency contact and learn about current agency projects.
10:20-10:50	Provide status of current 511 traveler information activities	Jennifer Ashby-Camp & Roundtable: each agency/511 region	Determine 511 statuses for California.
10:50-11:00	Confirm contacts for RoS and 511 traveler information	Jennifer Ashby-Camp & Roundtable: each agency/511 region	Establish current 511 traveler information contact list.
11:00-11:20	<b>Next steps</b> <ul style="list-style-type: none"><li>➤ <b>2014 Real-Time System Management Information Program compliance report</b></li><li>➤ <b>Upcoming 2016 report required by federal regulations</b></li></ul>	James Anderson, Larry Wooster & Jennifer Ashby-Camp	Update team on 2014 federal regulation conformance and share information.
11:20-11:50	<b>RoS criteria</b> <ul style="list-style-type: none"><li>➤ <b>Agency questions or concerns</b></li><li>➤ <b>Critical milestone: April 10, 2015</b></li></ul>	James Anderson, Larry Wooster, Jennifer Ashby-Camp & agencies	Common understanding of criteria for RoS.
11:50-12:00	<b>Adjourn</b> <ul style="list-style-type: none"><li>➤ <b>Next quarterly meeting: March, 2015</b></li></ul>	Larry Wooster & Jennifer Ashby-Camp	Close the meeting and target week for the next quarterly traveler information meeting.